## **Dissemination Systems Branch Functions & Capabilities**

- Manage large scale national information dissemination systems, including satellite, land line, radio broadcast, and internet.
  - Prepare policy and procedures for system operations
  - Monitor and report on performance and cost of systems
  - Infuse new technology into existing dissemination systems
  - Develop standards for operational systems
  - Provide COTRs for all contracts
  - Prepare initiatives for system upgrades
- Develop and manage a Management Information System (MIS) for Dissemination Systems
  - Develop and maintain database
  - develop and maintain Web pages
  - Develop and maintain system coverage information
- Address issues in American's Disability Act, Telecommunications Act, and Rehabilitation
  Act in regard to people with disabilities and information dissemination
- Provide outreach and public awareness programs to meet needs of public and industry
  - Develop brochures, posters, etc. for public information
  - Exhibit at National conventions and meetings
  - Prepare papers for publication
  - Give presentations to a variety of organizations
- Represent NOAA/NWS in working groups, partnerships, committees
  - Partnership for Public Warning
  - All Hazards Communications Association
  - Consumer Electronics association
  - National Emergency Managers Association
- Develop, execute and monitor agreements with other agencies, companies, and associations working on warning dissemination.
- Manage national contracts for national and international satellite networks, maintenance for radio stations, and engineering support
- Liaison and support to field activities in NWR network expansion
- Develop reports on budget earmarks and respond to enquiries from Congress.
- Coordinate and approve MOA's and MOU's for network expansion, including the USDA
- Prepare and submit documentation for NWR station donations to Secretary, DOC
- Do outreach to industry and public regarding emergency warnings